

INFORMATION

Enrolment in Elective Course NOT on the BE Program List

Guidelines

The maximum number of electives permitted in the BE is specified in the Program List. The number of electives available (between #0 and #14) will depend on a student's major, dual major or extended major, minor (if any), dual program (if any), PEPS program participation, and any credit for previous studies. Students must ensure that the number of electives taken is within the range permitted by their degree program. **Written approval for electives not on the BE list must be obtained before enrolling in the elective courses.** There are limits on the number of electives that can be taken at level one (ranging from #0 to #10, depending on the BE major/dual major/extended major and minor undertaken). Within this limit, students would not normally be given permission to include more than #4 level one non-BE courses towards their BE program.

It is a requirement that students demonstrate how the proposed elective course will meet the graduate attributes of the BE program and how they will benefit the student's engineering education or professional skills. If more than #4 of courses is proposed to be taken outside the BE List, please attach a study plan indicating a coherent stream of electives which develop depth in an area of study, including introductory and advanced level courses.

Variations to the #4 limit on non-BE level one electives may be considered if more than the maximum number of level one courses permitted are required for prerequisite reasons.

Courses taken without prior approval will not count towards the BE.

There is no need to seek prior approval for courses which are on the BE Program List, but remember that limits apply on the total number of level one electives.

Procedure

- Complete this form (overleaf) in consultation with and endorsed by your academic adviser.
- Submit the form to the EAIT Faculty Office

Once the EAIT Faculty has approved your proposed electives a noting will be added to your Studies Report.

If approval is not given, you will be notified by email to your UQ student email address

APPLICATION for Approval of Elective Course NOT on the BE List

Student Details					
Student Number					Phone Number
Family Name				Given Names	
BE Major (eg Civil)		Extended major or minor (if any, e.g. Minor in Mining)		Dual Program (if any, e.g. BE/BSc)	
Proposed electives not on the BE list					
Course Code	Course Title	# Units	Semester/Year of Enrolment	Academic Adviser Recommend Y/N	
Please indicate which of the BE graduate attributes listed below will be met by the nominated course					
<input type="checkbox"/>	Ability to apply knowledge of basic science and engineering fundamentals				
<input type="checkbox"/>	Ability to communicate effectively, not only with engineers but also with the community at large				
<input type="checkbox"/>	In-depth technical competence in at least one engineering discipline				
<input type="checkbox"/>	Ability to undertake problem identification, formulation and solution				
<input type="checkbox"/>	Ability to utilise a systems approach to design and operational performance				
<input type="checkbox"/>	Ability to function effectively as an individual and in multi-disciplinary and multi-cultural teams, with the capacity to be a leader or manager as well as an effective team member				
<input type="checkbox"/>	Understanding of the social, cultural, global and environmental responsibilities of the professional engineer, and the need for sustainable development				
<input type="checkbox"/>	Understanding of the principles of sustainable design and development				
<input type="checkbox"/>	Understanding of and commitment to professional and ethical responsibilities				
<input type="checkbox"/>	Expectation and capacity to undertake lifelong learning				
Reason for enrolling in nominated course/s					
<i>Provide an argument as to how completion of the elective courses will benefit your engineering education or professional skills. If you wish to change a previously approved elective plan, please justify the change.</i>					
<i>I certify that the information above is correct and that I have sufficient elective openings in my program for the number of elective units planned. I agree that any incorrect or incomplete information given above may invalidate any approval.</i>					
Signature of Student				Date	
Approval Process – Office Use Only					
Enrolment in the above non-BE course/s is recommended as indicated.	Comments:				
Academic Adviser	Nams	Signature		Date	

Approved by – Associate Dean (Academic), EAIT Faculty

Signature		Date	
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EAIT Admin:

Checked by	
Transcript & Database Updated	